

BOARD OF EDUCATION

Schiavo Auditorium, Belhaven Middle School

August 26, 2015

7:00 p.m.

BOARD AGENDA

1. Call to Order
2. Salute to the Flag
3. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. On May 21, 2015, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
4. Roll Call
5. MOTION TO APPROVE THE Minutes of the Regular Meeting held July 22, 2015.
6. MOTION TO APPROVE THE Minutes of the Executive Session held on July 22, 2015.
7. MOTION TO ACKNOWLEDGE the receipt of the Revised Treasurer's Report and the Secretary's Report for June 2015, *which are in agreement.*

MOTION TO ACKNOWLEDGE the receipt of the Treasurer's Report and the Secretary's Report for July 2015, *which are in agreement.*

8. Committee Reports
 - Operations - No meeting was held
 - Governance
 - Instruction
 - Negotiations – No meeting was held

9. Comments from the Public

10. Superintendent's Report

(FOR YOUR INFORMATION - Items #11 through #13)

11. USE OF SCHOOL FACILITIES – 7/01/15-8/26/15:

	<u>Seaview</u>	<u>Belhaven</u>
Atlantic City Area Macintosh Users Group		1
Chrome Camp		1
Hoop Haven Basketball		13
LASAR Basketball		*
<u>Sharp Shooters Basketball, Inc.</u>		<u>8</u>
TOTALS:		23+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15

12. STRATEGIC PLAN PRESENTATION EIRC13. DATES TO REMEMBER**September**

1	Seaview	Pre-K Orientation
2-3	Seaview/Belhaven	Full day Staff In-Service
7	Seaview/Belhaven	SCHOOLS CLOSED – Labor Day Holiday
8	Seaview/Belhaven	First Day of School for Students EARLY DISMISSAL – Staff In-Service
9	Seaview/Belhaven	EARLY DISMISSAL – Staff In-Service
14	Seaview/Belhaven	Schools Closed – Rosh Hashanah
16	Belhaven	School Picture Day
16	Seaview	Seaview Picnic
17	Seaview	School Picture Day
17	Belhaven – 6 p.m.	Back to School Night – Grades 5-8
21	Belhaven/Auditorium 7 p.m.	Board of Education Meeting
23	Seaview/Belhaven	SCHOOLS CLOSED – Yom Kippur
24	Seaview – 7 p.m.	Back to School Night – Grades PS-2
29	Seaview – 7 p.m.	Back to School Night – Grades 3-4
30	Seaview/Belhaven	EARLY DISMISSAL – Staff In-Service

MOTIONS REQUIRING ACTION*(INSTRUCTION: Motions #14 through #27)*14. RESIGNATION

Motion to approve the resignation for the staff listed below.

Name	Position	Effective
Shaune Slattery	Special Education – Belhaven	Immediately

Motion Required – Instruction

15. LEAVES OF ABSENCE

Motion to approve the leave of absence requests for the staff listed below.

Name	Position	Term
Jill Cunniff	6 th Grade English	FMLA/NJFLA - Beginning on or about 10/28/15 through 2/20/16. She is requesting to use 37 sick days during the FMLA portion of the leave.
Brian Coyle	Head Girls Basketball Coach Stipend Position	2015-2016 School Year

Motion Required – Instruction

16. AMEND RECOMMENDED FOR EMPLOYMENT

Code – (R) Replacement (TR) Temporary Replacement

Motion to amend the Starting Salary for the new hire listed below, upon the recommendation of the superintendent, for the 2015-2016 school year.

Name/Position	Term	Salary
Bambi Cannuscio (R) TS	Belhaven	From: \$13/hour To: \$14/hour (60+credits) 25 hours per week

Motion Required – Instruction

17. RECOMMENDED FOR EMPLOYMENT

Code – (R) Replacement (TR) Temporary Replacement

Motion to approve the following new hires, upon the recommendation of the superintendent, for the 2015-2016 school year; emergent hire where indicated.

Name/Position	Term	Salary
Kristina Burns FT Special Education-Seaview	(R) State Date: 9/02/15 Replacing: K. Jacobs	BA, Step 4 \$50,488.00
Stephanie Stanger Grade 4 - Seaview <i>Approved Linwood Substitute</i>	(TR) Start Date: 9/02/15 to on or about 11/04/15. Replacing: C. Riley (On FMLA)	Regular rate of substitute pay.
Meagan E. Lee PT Special Education -Seaview 25 hours/week	(R) Start Date: 9/02/15 Emergent Hire Requested Replacing: J. Kelly	BA Step 1 (pro-rated) \$35,236.00
Samantha Filangieri PT Special Education - Seaview 25 hours/week Seaview	(R) Start Date: 9/02/15 Emergent Hire Requested Replacing: K. Burns	BA Step 1 (pro-rated) \$35,236.00

Motion Required – Instruction

18. CHANGE IN POSITION FOR 2015-2016 SCHOOL YEAR

Motion to approve a change in position for the 2015-2016 school year for the following staff members, as listed below.

▪ SEAVIEW

Name	From	To
Beth Bagocius	Kindergarten Expanded	Preschool Disabilities

▪ BELHAVEN

Name	From	To
Jennifer Bernardini	Grade 5 Language Arts	Grade 5 Language Arts/ Social Studies
Lori Dooner	Grade 5 Language Arts	Grade 5 Language Arts/Social Studies
Ned Eissler	Grade 5 Science	Grade 6 Science
Jamie Hiltwine	Grade 5 Social Studies	Special Education
Bernadette Marino	Grade 5 Math	Grade 5 Science
Kevin Jacobs	Special Education Seaview	Grade 5 Math
Carmen Faia	Grade 6 Science	Grade 8 Science
Karen Farside	Curriculum/Instruction and CST Executive Secretary	CST Executive Secretary Effective 7/01/15
Mary Kate Pellegrino	Part-time CST Executive Secretary	Part-time Non-Confidential Secretary Effective 8/26/15

Motion Required – Instruction

19. PART-TIME TEACHERS AS EMERGENCY SUBSTITUTE TEACHERS

Approval for the following part-time teachers, on staff, to be used as a substitute teacher during the 2015-2016 school year, as needed.

Laura Bender	Linda Dirkes	Mary Jane McAllister
Samantha Notos	Kim Savino	Stephanie Swift
Michele Tighe		

Motion Required - Instruction

20. INSTRUCTIONAL AIDES AS EMERGENCY SUBSTITUTE TEACHERS

Approval for the following instructional aides, on staff, to be used as a substitute teacher during the 2015-2016 school year in the event of an emergency, to be paid at their regular hourly rate.

Seaview	Belhaven
Jamie Bean	Bambi Cannuscio
Melissa Hackett	Mary Hodgens
Sheri Lamp	Emily Reed
Jill Quintas	

Motion Required – Instruction

21. APPROVAL TO HIRE HOME INSTRUCTION TEACHERS FOR 2015-2016

Motion to approve the following home instruction teachers, upon the recommendation of the superintendent, for the 2015-2016 school year; to be paid at the rate of \$40.00/hour.

Jennifer Bernardini	Deborah Levine	Samantha Notos
Bernadette Getzler	Mary Beth McKenna	Christine Swan
Kristen Lamkin	Christopher Meade	Michele Tighe
Kim Savino		

Motion Required - Instruction

22. RECOMMENDED FOR THE 2015-2016 SCHOOL YEAR SUBSTITUTE LIST

Motion to approve the following substitutes, upon the recommendation of the superintendent, to the 2015-16 School Year Substitute List; pending criminal history where *indicated. They will be paid in accordance with the Substitute and Other Pay Policy.

- **SUBSTITUTE TEACHERS**

Reapprove		
Judith Alton	Mary Beth Gallagher	Germain Osorio
Tanya Arlington-Narvaez	Meagan Gatley	Robert Patrick
Patricia Armstrong	Rosemarie Green	Wendy Payton
Michael Bagocius	Thomas Grockenberger	Sally Pease
Scott Baker	Carol Heller	Kira Pepek
Rachel Barnes	Nicole Higbee	William Polko
Cameron Bell	Ralph Hill	Meagan Readeau
Sharon Baxter	Abigail Jamison	Tiffany Rettew
Judith Branin	Karan Janson	Debra Roland
Buehler, Robin	Tracy Johnson	Neil Rosenzweig
Suzanne Castello	Marian Jordan	Annamarie Sabatini
Judy Cline	Margaret P. Juliano	Elaine Santo
Joanne Collins	Marilyn Kessler	Kathy Savini
Denise Costello	Thomas Kinch	William Shaughnessy
Kathy Crane	Larry Lamkin	Stephanie Stanger
Mary Crane	Elvira Lanzilotti	Amy Strang
Kelly Crawford	Jill Leap	Teresa Tadley
Paul Dalnoky	Elizabeth Lee	Joanne Teague
Michael DeCicco	Ginger Liberatore	Susan Thompson
Gail Desberg-Kiejdan	Edward Maddox	*Tammy Thornton
Tonya DiNofrio	Mollie Magill	Colleen Tighe
Victoria Dolceamore	Gregory Maiuro	Jennifer Van Dyke
Cindy Donovan	Katie Marakos	Paul Van Langen
Jessica Dreager	Michael McComb	Kristen Vogelbacher
Mary Ellen Dudnick	Dawn Miller	Robert Walters
Virginia Emery	Karen Miller	Meagan Ward
Sarah Farnng	Cassandra Mills	Lynn Warren
Joseph Fiore	Christopher Moziitis	Ryan West
Natalie Fisher	Kelly Mulligan	Johnna White
Kristen Flanagan	Linda Mullin	Bonnie Zatyko
Debra Freed	Jillian Noonan	
Jules Freeman	Anastasia Ordille	
New Substitute Teachers		
Lauren Guarracino	*Haejin Park	*Emily C. Reed
Laura Watts		

- SUBSTITUTE INSTRUCTIONAL AIDES

Mariah Belber	Alisa Carey	Linda Dunn
Marianne Hoban	Joan Rosenfeld	Ashley Stieffenhofer

- SCHOOL NURSE/*SUBSTITUTE TEACHER

*Kimberly Geria	*Jan Miller	*Taylor Nehmad
Margaret A. Juliano	Christina H. Somers	

- SUBSTITUTE CUSTODIANS

Stanislaw Jelesnianski	Joseph Winters
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- SEAVIEW CAMP SUBSTITUTE AIDES

Carol Abrams-Goldinher	Larry Arch	Virginia Emery
Kathleen Lajiness	Brenda Mucciarone	Patricia Skovron

Motion Required – Instruction

23. SUBMISSION OF WAIVER APPLICATION N.J.A.C. 6A:5 – EVALUATIONS

Motion to approve a Resolution for the submission of the Wavier Application N.J.A.C. 6A:5 for the teacher evaluations.

Motion Required – Instruction

24. CURRICULUM REVISIONS

Motion to approve Revised Curricula, listed below, as aligned to the Common Core State Standards.

Content Area	District-Implementation of Revised Curricula
Visual and Performing Arts	September 2015
Comprehensive Health and P.E.	September 2015
English Language Arts	September 2015
Mathematics	September 2015
Science	September 2015
Social Studies	September 2015
World Languages	September 2015
Technology	September 2015
21 st Century Life Careers	September 2015

Motion Required – Instruction

25. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Kristina Burns Casey Kilroy Christine Swan Stephanie Swift	On-going	In-District	Wilson Start Up Day Training and Practicum for Level One Wilson Certification (observations, on-line course, implementation seminars)	*\$10,750 To be paid from IDEIA funds	N/A
Stephanie Swift	08/25/15 08/26/15 08/27/15	Oak Knoll Elementary School, Williamstown, NJ	Wilson Introductory Workshop	\$25.00	N/A
Teri J. Weeks	08/25/15	Sicklerville, NJ	Facilities Evaluation Training for QSAC	N/A	Not to exceed \$50
Teri J. Weeks	09/21/15 10/23/15 11/13/15 12/11/15 01/26/16 02/19/16 03/11/16 04/15/16 05/20/16 06/09/16	Various	Atlantic County Association of School Business Officials Monthly Meetings	N/A	Not to exceed \$15 per event
Patrick Childs	09/23/15 10/28/15 11/25/15	Smithville Inn Smithville, NJ	Building & Grounds Meetings	N/A	N/A

Continued on next page

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Patrick Childs	9/08/15	Atlantic Cape Community College, Mays Landing, NJ	Management Supervision & Human Resources		N/A
	9/10/14				
	9/15/14				
	9/22/15				
	9/22/15				
	9/24/15				
	9/29/15				
	10/01/15				
	10/06/15				
	10/08/15				
	10/13/15		Information Systems		
	10/15/15				
	10/20/15				
	11/12/15		Structural and Mechanical Systems		
	11/17/15				
11/24/15					
12/01/15					
12/03/15					
12/11/15	Energy Management				

Motion Required – Instruction

26. PROFESSIONAL DEVELOPMENT

Motion to approve Stockton University SRI & ETTC to provide Dyslexia II training to designated staff. Not to exceed 18 ETTC credit hours.

Motion to approve REM Audiology to provide training to designated staff regarding working with hearing impaired children in class. Not to exceed \$375.

Motion Required – Instruction

27. APPROVAL FOR USE OF MAINLAND POOL FOR SELF-CONTAINED STUDENTS

Motion to approve use of the Mainland Regional High School pool the self-contained students, twice monthly, for the 2015-2016 school year. Persons in charge: Amy Magazzu and Bernadette Getzler.

Motion Required – Instruction

(GOVERNANCE: Motion #28 through #29)28. BOARD BYLAW, POLICY, PROCEDURE AND REGULATIONS

Motion to approve the first and second readings of the Bylaw, Policy, Procedure and Regulations, as listed below.

FIRST READING	
Policy 2340	Field Trips
Procedure 2622	Student Assessment
Regulation 5200	Attendance
SECOND READING	
Bylaw 0134	Board Self Evaluation
Bylaw 0152	Board Officers
Policy 2622	Student Assessment (M) - Program
Policy 3212	Attendance - Teaching Staff Members
Policy 3218	Substance Abuse (M) – Teaching Staff Members
Regulation 3218	Substance Abuse (M) – Teaching Staff Members
Policy 4212	Attendance – Support Staff Members
Policy 4218	Substance Abuse (M) – Support Staff Members
Regulation 4218	Substance Abuse (M) – Support Staff Members
Policy 5200	Attendance (M) – Pupils
Policy 8630	Bus Driver/Bus Aide Responsibility (M) – Operations

Motion Required – Governance

29. DISTRICT PAY TO PARTICIPATE POLICY

Motion to approve the District Pay to Participate Policy.

Motion Required - Governance

(OPERATIONS: Motions #30 through #42)30. GRADES 1-8 TUITION CONTRACTS

Motion to approve grade 1-8 regular education tuition contracts for two students, 5926873281 entering fifth grade, and 74837961207 entering fourth grade for a tuition rate of \$12,824 which is 90% of the certified cost per pupil for the 2013-2014 school year.

Motion Required - Operations

31. TUITION CONTRACTS

Motion to approve tuition contracts with Atlantic County Special Services for one student attending their Multiply Disabled Program in the amount of \$38,800, one student in their Preschool Disabled Program in the amount of \$37,440, and one student in their Severely Cognitively Impaired program in the amount of \$39,960.

Motion Required – Operations

32. NONPUBLIC SERVICES

Motion to approve the nonpublic grant agreements with Creative Learning Preschool in the amount of \$900 for Nursing, \$571 for Textbooks, and \$260 for Technology.

Motion Required – Operations

33. EXTENDED SCHOOL YEAR

Motion to approve the extended school year contract with Atlantic County Special Services for two students who attended the program for a cost of \$110 per day, total cost \$2,200 per student.

Motion Required - Operations

34. JOINT TRANSPORTATION CONTRACT

Motion to approve a Joint Transportation contract with Mainland Regional High School for the 2015-2016 LWSP route in the amount of \$37,000.

Motion Required - Operations

35. JOINT TRANSPORTATION CONTRACT

Motion to approve a Joint Transportation contract with Atlantic County Special Services for the 2015-2016 Extended School year route in the amount of \$2,960.

Motion Required – Operations

36. TRANSPORTATION FOR SELF-CONTAINED STUDENTS

Motion to approve transportation for Self-Contained students at Seaview and Belhaven to the Mainland Regional High School pool, twice monthly, for the 2015-16 school year.

Motion Required – Operations

37. WSCA PURCHASE

Motion to approve the purchase of 145 Chromebooks from MRA International for a cost of \$51,468 under WSCA contract #70262. The LEF supported the purchase of \$26,622 of the computers through the various grants awarded. The balance of the computers are replacements and additional carts that were budgeted. Quotes were received from Troxell Communications and CDW-G and MRA, International had the best pricing.

Motion Required – Operations

38. EQUIPMENT PURCHASE

Motion to approve the purchase of fitness equipment and installation from APC Play in the amount of \$15,688. This purchase is part of the Belhaven Property Renovation project and will be paid from Capital Project funds bonded by the City. Quotes were received from TriActive America and General Recreation.

Motion Required – Operations

39. TELECOMMUNICATION CARRIER

Motion to approve Broadview Networks as the line carrier for our telecommunications effective upon completion of the telephone upgrade project. Proposals were also received from Line Systems and Xtel.

Motion Required - Operations

40. REJECT PROPOSAL

Motion to reject the proposal received from Notaro Construction with a base amount of \$30,693 pursuant to N.J.S.A. 52:32-44 where Business Registration Certificate is required at the time of bid or proposal submission and it has been determined that on the date of the proposal, Notaro Construction had not applied for said Business Registration Certificate.

Motion Required - Operations

41. ACCEPT PROPOSAL

Motion to accept the proposal for the Belhaven Outdoor Classroom Project base bid in the amount of \$33,470 received from Michael Angerman Landscaping, Inc. Alternate 1 in the amount of \$14,260 and Alternate 2 in the amount of \$11,640 will not be awarded. One other bid was received from Notaro Construction which was rejected. This project is funded with Capital Projects funds bonded by the City.

Motion Required – Operations

42. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Atlantic City Area Mac Users Group (ACAMUG) Monthly meetings	Belhaven Media Center	2015: September 11, October 9, November 13 2016: January 8, February 12, March 11, April 8, May 13, June 10, August 12 7:00-9:00 p.m.	Yes
Linwood Education Foundation Monthly LEF Meetings	Belhaven Library	October 1, November 12, and December 3, 2015 7:00-8:30 p.m.	No
Student Support Parent Advisory Committee (SPPAC) Parent Meeting	Belhaven Library	November 11, 2015 7:30-9:30 p.m.	No
New Jersey Schools Boards Assn. School Boards Event	Belhaven Cafetorium	March 1, 2016 6:00-9:30 p.m.	No

Motion Required – Operations

(NEGOTIATIONS: Motion #43)

43. CORRECTION TO CONTRACT HOURLY WAGE

Motion to approve the correction to Nicole Hamilton, Part Time Non-Instructional Aide hourly wage should be \$12.78 per hour based on the 2.5% increase approved at the June meeting. It was reported to be \$11.88 per hour.

Motion Required – Negotiations

44. Communications

45. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

BILLS:

Batch 50	General Fund	\$514,408.31
Batch 52	General Fund –Replacement	\$53.00
Batch 59	Before and After School	\$786.64
Petty Cash	June 30, 2015 Close out	\$78.77

PAYROLLS:

Batch 70	July 10, 2015	\$140,610.39
Batch 71	July 24, 2015	\$114,036.01
Batch 70	August 7, 2015	\$116,487.52
Batch 71	August 21, 2015	\$76,006.93

TRANSFERS

		<u>6/30/2015</u>	<u>From</u>	<u>To</u>
11-000-262-490	Purch Prop Services			\$ 350
11-000-262-610	Supplies		350	
12-000-400-450	Construction Services		5,200	
12-000-400-334	Professional Services			5,200.00
11-000-262-610	Supplies		5,800	
11-0000-262-590	Misc Purchased Services			5,800
Total General Fund			<u>\$ 11,350</u>	<u>\$ 11,350</u>
60-900-300-250	Unemployment		\$	14
60-900-300-220	FICA		\$ 14	
Total Before and After School			<u>\$ 14</u>	<u>\$ 14</u>

8/26/15

14

TRANSFERS

8/1/2015

From

To

11-000-218-500	Guidance Purch Exp		\$	50
11-000-218-890	Guidance - Misc Exp			8
11-000-219-104	Salary - Supervisor			15,000
11-000-221-102	Salary - Supervisor	39,000		
11-000-221-104	Staff Training Salaries			30,000
11-000-262-520	Insurance			276
11-000-291-260	Worker's comp Insurance			9,936
11-130-100-101	Salary - Teacher	36,310		
11-190-100-610	Supplies			9,000
11-230-100-610	Supplies			1,000
11-422-100-100	Summer Salary			1,190
12-000-400-334	Architect Services			8,850
Total General Fund			\$	75,310
			\$	75,310

46. Old Business

47. New Business

48. Comments from the Public

49. Comments from the Board

50. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the "Open Public Meetings Act", the following subject will be discussed in a session of the Board closed to the public.

- *Superintendent's 2015-2016 goal setting*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education. No action will be taken.

51. REGULAR SESSION

Motion to return to Regular Session.

52. Adjournment