

BOARD OF EDUCATION
Schiavo Auditorium, Belhaven Middle School

July 22, 2015

7:00 p.m.

BOARD AGENDA

Call to Order

Salute to the Flag

1. Announcement of Adequate Notice
 - In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this Regular meeting has been provided. *On May 29, 2015*, written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library and on that same date written notice was faxed to The Press and The Current.
 2. Roll Call
 3. MOTION TO APPROVE MINUTES – of the Regular meeting held June 24, 2015.
 4. MOTION TO APPROVE MINUTES – of the Executive Session held June 24, 2015.
 5. MOTION TO APPROVE MINUTES – of the Special meeting held July 14, 2015.
 6. MOTION TO APPROVE MINUTES – of the Executive Session held July 15, 2015.
 7. MOTION TO ACKNOWLEDGE the receipt of the Preliminary Treasurer's Report and the Secretary's Report for June 2015, which are in agreement.
 8. Committee Reports
 - Operations
 - Governance
 - Instruction
 - Negotiations
 9. Comments from the Public
 10. Superintendent's Report
- (FOR YOUR INFORMATION - Items #11 through #16)***
11. STRATEGIC PLAN PRESENTATION ETTC
 12. STRATEGIC PLAN PRESENTATION EIRC

13. USE OF SCHOOL FACILITIES – 7/01/15-7/22/15:

	<u>Seaview</u>	<u>Belhaven</u>
Hoop Haven Basketball		5
LASAR Basketball		*
Sharp Shooters Basketball, Inc.		4
TOTALS:		9+

Note: *Approved to use Belhaven gyms (M/Tu/W/Th) from 6/24/15 to 8/31/15

14. SUSPENSIONS – Grade 8 – (2) In School/ (2) Out of School Suspensions15. FIRE & SECURITY DRILLS

Seaview: Fire: June 15, 2015	Security: June 19, 2015
Belhaven: Fire: June 19, 2015	Security: June 23, 2015

16. DATES TO REMEMBERAugust

26	Belhaven/Auditorium	5 th Grade Parent Orientation
26	Belhaven/Auditorium	New Parent Orientation
26	Belhaven/Auditorium 7:00 p.m.	Linwood Board of Education Meeting

MOTIONS REQUIRING ACTION

(INSTRUCTION: Motions #17 through #20)

17. RESIGNATION

Motion to approve the resignation for the staff listed below.

Name	Position	Effective
Nicole Guerrieri	FT Spanish Teacher Belhaven - Grades 5, 6 , 8	Immediately
Jacqueline Jade Kelly	PT Special Education	Immediately

Motion Required – Instruction

18. NEW JOB TITLE AND JOB DESCRIPTION

Motion to approve a new Job Title and Job Description for Director of Special Programs.

Motion Required – Instruction

19. CHANGE IN POSITION FOR 2015-2016 SCHOOL YEAR

Motion to approve a change in position for the 2015-2016 school year, effective July 1, 2015

Name	From	To
Jill Yochim	Director of Curriculum and Instruction	Director of Special Programs

Motion Required – Instruction

20. STAFF TRAVEL, PROFESSIONAL DEVELOPMENT AND WORK RELATED EXPENSES

Motion to approve travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jennifer Bernardini	7/30/15	Stockton University Pomona, NJ	All Things Google	7 ETTC Hours	N/A
Jill Yochim	7/21/15	Galloway ETTC	SGO Training 12-3:00	N/A N/A	Not to exceed \$10
Raquel Law	7/21/15	Galloway ETTC	SGO Training 12-3:00	N/A	N/A

Motion Required – Instruction

(OPERATIONS: Motions #21 through #34)

21. USE OF SCHOOL FACILITIES

Motion to approve the following request for the use of our school facilities.

Organization	Facility	Date/Time	Fee
Winslow Township Basketball Assn. Basketball Tournament Special Request: 50 chairs, 4 tables	Belhaven gyms	July 25-26, 2015 7:30 a.m. to 9:00 p.m.	Yes Plus O/T Custodial Fees
Winslow Township Basketball Assn. Basketball Tournament Special Request: 50 chairs 4 tables	Seaview gym	July 25-26, 2015 7:30 a.m. to 9:00 p.m.	Yes Plus O/T Custodial Fees
Mustang Soccer Clinic	Belhaven Old Gym	July 1 – July 29 (M & W) 7:00am – 10:00am	No

Motion Required – Operations

22. LOCAL GRANTS - Motion to accept PTO grants in the amount of \$340 for Academic Awards, \$636 for Second Step Bullying Prevention, \$2,756 for Belhaven Agenda Books, \$ 600 for Athletic Awards, \$560 for Take Home Folders, \$597 for Seat Sacks for total awards of \$5,489.

Motion Required – Operations

23. SHARED SERVICES – ITINERANT SERVICES - Motion to approve the use of Atlantic County Special Services to provide Itinerant Services, including physical therapy for the rates as listed for the 2015-2016 school year.

Motion Required – Operations

24. SHARED SERVICES – ITINERANT SERVICES - Motion to approve the use of Cape May County Special Services to provide Itinerant Services, including physical therapy for the rates as listed for the 2015-2016 school year.

Motion Required - Operations

25. SHARED SERVICES – FOOD SERVICE DELIVERY - Motion to approve a shared services agreement with chARTerTECH School for the Performing Arts for the 2015-2016 food service delivery in the amount of \$2,750 annually.

Motion Required - Operations

26. RESOLUTION INCREASING THE BID THRESHOLD - Qualified Purchasing Agent – Motion to approve the resolution authorizing an increase in the bid threshold.

Motion Required - Operations

27. SPECIAL EDUCATION CONSULTANT - Motion to approve to renew the agreement with Interactive Kids for the 2015-2016 school year not to exceed \$27,300. Hourly rates and services are detailed in the contract.

Motion Required - Operations

28. LEAD AGENCY RESOLUTION – Motion to approve a resolution renewing the authorization for Linwood Board of Education to act as the Lead Agency for Cooperative Purchasing.

Motion Required - Operations

29. ACCEPT COOPERATIVE PURCHASING BID – PLUMBING - Motion to accept the time and material bid for Plumbing services, time and material basis, for the 2015-2016 school year, option to renew from Falasca Mechanical. No other bids were received.

	<u>Foreman</u>	<u>Journeyman</u>	<u>Apprentice</u>	<u>Markup</u>
Falasca Mechanical - Straight time	\$101.50	91.50	81.50	None
-Overtime	\$152.25	137.25	122.25	
-Premium	\$203.00	183.00	163.00	

This bid is for the cooperative purchasing group that includes Mainland Regional, Northfield and Somers Point school districts.

Motion Required - Operations

30. ACCEPT COOPERATIVE PURCHASING BID – ELECTRIC - Motion to accept the time and material bid for Electric services, time and material basis, for the 2015-2016 school year from Calvi Electric with option to renew annually. No other bids were received.

	<u>Foreman</u>	<u>Journeyman</u>	<u>Apprentice</u>	<u>Markup/Other</u>
Calvi Electric - Straight time	\$110.00	104.00	\$50.00	10% add
Over Time	\$164.00	155.00	\$75.00	\$25 hr.
Premium	\$218.00	207.00	\$99.00	Bucket Truck

This bid is for the cooperative purchasing group that includes Mainland Regional, Northfield and Somers Point school districts.

Motion Required - Operations

31. ACCEPT BID – HVAC SERVICES AND REPAIRS UNDER TIME AND MATIERAL BASIS - Motion to accept the bid received from Marlee Contractors for HVAC services in the amount of \$14,009 and repairs under time and material basis for the 2015-2016 school year with option to renew. Bids received were as follows:

Hourly Rates								
Vendor	Contract	Journeyman			Apprentice			Material
		Straight	OT	Premium	Straight	OT	Premium	Mark Up
Marlee	\$ 14,009	88.50	132.75	177.00	55.00	82.50	110.00	25%
AA Duckett	\$ 17,700	99.00	138.00	184.00	75.00	112.50	150.00	15%
Falasca Mechanical	\$ 14,280	84.90	127.50	170.00	72.75	109.50	146.00	20%

Motion Required - Operations

32. ACCEPT BID – BELHAVEN PLAYGROUND RENOVATION PROJECT – Motion to accept the bid received from _____ in the amount of _____ for the Belhaven Playground Renovation project. Bids received were as follows:

Motion Required - Operations

33. LOCAL GRANTS – Motion to accept grant awards from the Linwood Education Foundation totaling \$50,429. The grants awarded are as follows:

<u>APPLICANT</u>	<u>REQUEST</u>	<u>FUNDING</u>
Frank Rudnesky	Wall of Acceptance	\$1,100.00
Pete Davis	1 yr. Dragster Software Renewal	975.00
Kim Savino/Samantha Notos,	Tablets	1,911.00
Basic Skills		
Elizabeth Moss, 6th Grade Social	15 Chromebooks + Cart	7,211.00
Studies		
6th Grade	30 Chromebooks + Cart	15,279.00
Chris Ruth	6th Grade Sound Fields	3,815.00
	Belhaven Subtotal	\$39,291.00

Nina Lare, 3rd Grade	HoverCam Solo8 Camera	349.00
Seaview School	Foundations Training	3,825.00
Christine Flanagan, 4th Grade	30 Chromebooks + Cart	15,164.00
Kristy McLaughlin, Seaview PE	Projector	800.00
	Seaview Subtotal	\$20,138.00

District Total **\$50,429.00**

Motion Required – Operations

34. EXTRAORDINARY AID – Motion to accept the 2014-2015 Extraordinary Aid allocation in the amount of \$47,606.

Motion Required – Operations

35. BOARD SECRETARY MONTHLY CERTIFICATION - That no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.
36. BOARD OF EDUCATION MONTHLY CERTIFICATION - That after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

BILLS:

Batch 53	General Fund (June)	\$ 117,959.61
Batch 50	General Fund	\$ 337,110.25
Batch 59	Before and After School	\$ 7,707.44

PAYROLLS:

Batch 74	June 30, 2015	\$ 29,941.51
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TRANSFERS 6/30/2015

	From	To
11-000-216-100Salaries - Related Services	\$	200
11-000-216-320Purchased Services		15,000
11-000-219-110Salaries - Child Study Team		500
11-000-221-104Salaries - Staff Training		7,500
11-000-221-500Staff Training Services	7,500	
11-000-262-110Salaries - Custodial		800
11-000-262-420Cleaning and Repair services	6,300	
11-000-262-622Energy - Electric		8,500
11-000-262-626Energy - Gas	3,000	
11-213-100-106Salaries - Resource	3,800	
11-213-100-610Supplies - Resource	4,000	
11-215-100-101Salaries - Preschool PT	4,400	
11-219-100-101Salary - Bedside	3,500	
Total General Fund	\$ 32,500	\$ 32,500

37. Communications

38. Old Business

39. New Business

40. Comments from the Public

41. Comments from the Board

42. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the “Open Public Meetings Act”, the following subject will be discussed in a session of the Board closed to the public.

▪ *Student Confidentiality Matter*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education. Action will be taken – return to public session in approximately 30 minutes.

43. REGULAR SESSION

Motion to return to Regular Session

44. HIB Motion to Affirm, Reject or Modify the recommendations of the superintendent:

- HIB Incident: 005-14-15
- HIB Incident: 006-14-15

Motion Required - Governance

45. EXECUTIVE SESSION

Motion to move into Executive Session, pursuant to the “Open Public Meetings Act”, the following subject will be discussed in a session of the Board closed to the public.

- *Attorney Client Privilege – Copier Contract Dispute*
- *Superintendent Goals*

It is presently anticipated that the items mentioned may be disclosed to the public upon final determination of the subject by the Board of Education. No action will be taken.

46. REGULAR SESSION

Motion to return to Regular Session.

47. Adjournment