

LINWOOD, NEW JERSEY
June 24, 2015

In compliance with the "Open Public Meetings Act" of the State of New Jersey adequate notice of this regular meeting has been provided. On May 29, 2015 written notice of this regular meeting was posted in two schools, City Hall, and the Linwood City Library. On that same date written notice was faxed and mailed to The Press and The Current.

The meeting of the Linwood Board of Education was called to order by **Mr. Sless**, Board President, in the Schiavo Auditorium, Belhaven Middle School, Linwood, New Jersey, **Wednesday, June 24, 2015, 7:08 PM.**

Mr. Sless led all present in a flag salute.

MEMBERS PRESENT: Mrs. Gibson, Mrs. Scannell, Mr. Sless, Mrs. DeMorat, Mr. McLaughlin, Judge Todd, and Mrs. Ziereis

MEMBERS ABSENT None

OTHERS PRESENT: M. Gaffney, Superintendent, T. Weeks, Business Administrator, C. Bretones & J. Yochim, Supervisors, S. Speirs & F. Rudnesky, Principals, J. Dix, D. McCabe, C. Ruth, C. Swan, C. Meade, L. Greenberg, J. Bernardini, J. Hiltwine, L. Dirkes, C. Dirkes, D. Lamkin, R. Moore, M. Hall, K. Petrella, S. Notos, C. Flanagan, K. Grimley, MB McKenna, J. Cunniff, D. McCabe, S. Grossman, J. Candeloro, H. Chang, H. Eissler, G. Wenzel, T. Meister, D. Wade, T. Grazziotto, M. Sandilands, L. Dooner, R. Law, M. Hodgins, D. Kelly, G. Osbeck, J. Dix, K. Nazarok, L. Shannon, T. Lhulier, E. Coombs, C. Silverberg, J. Simpson, J. Ridgway, C. Gargione, A. Suckiel, L. Bender, A. Stumfeld, F. Pileiro, L. Harvey, P. Wagle, J. Goldstein, P. Davis, P. Vaccarro

MINUTES OF THE ORGANIZATION MEETING - Motion made by Mrs. Ziereis, **May 18, 2015** seconded by Mrs. Scannell, to approve the minutes of the Regular meeting, held May 18, 2015.

Motion carried by roll call vote with all members present voting yes.
Motion approved.

MINUTES OF THE REGULAR MEETING - Motion made by Mrs. Ziereis, seconded by **May 27, 2015** Mrs. Scannell, to approve the minutes of the Regular meeting, held May 27, 2015.

Motion carried by roll call vote with all members present voting yes.
Motion approved.

MINUTES OF THE EXECUTIVE SESSION - Motion made by Mrs. Gibson, seconded by **May 27, 2015** Mrs. Scannell, to approve the minutes of the Executive Session, held May 27, 2015.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

SECRETARY & TREASURER'S REPORT - Motion made by Mrs. Ziereis, seconded Mrs. Scannell, **May 2015** to acknowledge the receipt and to file the Reports of the Secretary and Treasurer for the month of May 2015, which are in agreement.

Motion carried by roll call vote with all members present voting yes.

Motion approved.

COMMITTEE REPORTS

Instruction - Included

Operations – Included

Governance - None

Negotiations – None

COMMENTS FROM THE PUBLIC - J. Dix thanked the board for the district wide letter that was sent out in advance advising of the changes in Science and Child Study Team. D. McCabe inquired if there will be reduction in math time. She made several other inquiries and will forward them to the Board Secretary who will coordinate the response. C. Ruth and C. Swan reviewed the STAT Team information and provided material that was distributed to the Board. C. Meade, LEA co-president, discussed the low enrollment in the 5th grade and understands the reasons, however, major stakeholders in the decision making process were not involved. He also inquired how Dr. Gaffney will be able to take on both roles of Superintendent and Director of Curriculum and Instruction

SUPERINTENDENT'S REPORT

FOR INFORMATION

1. Enrollment 872
2. Use of School Facilities – Seaview 48 Belhaven 161
3. Fire Drills Seaview – May 5, 2015 Belhaven – May 20, 2015
Security Drills Seaview – May 20, 2015 Belhaven – May 29, 2015
4. Retirement Recognition: Mrs. Sandi Palombo, 8th Grade Science Teacher
Ms. Rae Malkiewicz, Instructional Aide

ACTION REQUIRED

RESOLUTIONS FOR RETIREES - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve the retiree resolutions for Sandra Palombo and Rae Malkiewicz.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REVISED SCHOOL CALENDAR - Motion made by Mrs. Gibson, seconded by Mrs. Ziereis, to Approve the revised 2015-2016 school calendar.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

EMPLOYMENT - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve to hire, upon the recommendation of the Superintendent, Ms. Mary Beth Zenyuk as the School Psychologist MA30, step 1, pending receipt of certification for the 2015-2016 school year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

RESIGNATION - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to accept the resignation of Tammy Sours, Part Time Instructional aide effective June 24, 2015.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

LEAVES OF ABSENCE - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve a leave of absence as follows:

Ms. Shelly Wurtz – Teacher - Previously approved Intermittent Leave amended to include the use of emergency days.

Ms. Cheryl DiMaio – Custodian – Previously approved FMLA leave to include the use of additional available sick days.

Ms. Christina Riley – Teacher – FMLA leave up to twelve weeks beginning June 4, 2015 and to include the use of available sick days.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUBSTITUTES - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve, upon the recommendation of the superintendent, to add the following substitutes to the 2015-2016 lists:

Custodial: Lakendrick Brown, James Bytheway, Reggie Celik, Monica Gotwols, Dan Jackson, Dorothy Kalman, John Matinog, Jennifer Whisner

Seaview Camp: Linda Brescia – Aide
Donna Strunk - Nurse

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SCHOOL PSYCHOLOGIST ASSESSMENTS - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve Brynn Sissman to provide, school psychologist assessments at a rate of \$40 per hour.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUMMER SPECIAL EDUCATION INSTRUCTIONAL AIDE - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve Ms. Patricia Heinzer to serve as an instructional aide or substitute aide for the summer special education programs.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF DEVELOPMENT ADDITIONAL PAY - Motion made by Mrs. Scannell, seconded by Mrs. Gibson, to approve certificated staff to be paid \$40 per hour and instructional aide staff to be paid at their hourly rate for staff development activities July 1, 2015 to June 30, 2016.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STUDENT TEACHER PLACEMENT - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve a student teacher placement request for Amanda Bye, Stockton University to be placed with Kim Petrella, Cooperating Teacher, effective September 2015 for the fall semester.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

FIELD WORK PLACEMENT - Motion made by Mrs. Scannell, seconded by Mrs. Gibson, to approve fieldwork placement requests from Stockton University for Marla Mazur to be placed with Christina Riley and Bryan Griffiths, to be placed with Gina Wenzel and Debbie Levine for the fall semester beginning September 2015.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

STAFF TRAVEL - Motion made by Mrs. Scannell, seconded by Mrs. Zierys, to approve the travel, professional development activities and work related expenses for employees as listed below. The attendance at stated function was previously approved by the Chief School Administrator, as work related and within the scope of the work responsibilities of the attendee. The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent. The travel and related expenses particular to attendance at this function is expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter. The board finds the travel and related expense and the excess expenses particular to attendance at this previously approved function is necessary, and that the excess is justified and therefore reimbursable. All staff travel that applies to this motion is marked with an (*).

Name	Travel Date(s)	Location	Event	Registration	Mileage Expense
Jill Yochim	5/26/15	Absecon School District	Curriculum Meetings	N/A	Not to exceed \$10
	5/29/15 6/01/15 6/03/15	Somers Point School District			Not to exceed \$5 each visit

Jill Yochim	6/10/15	SRI/ETTC Galloway, NJ	CSI Meeting	N/A	Not to exceed \$10
Teri J. Weeks	8/12/15 9/16/15 10/14/15 11/12/15 12/09/15 1/13/16 2/10/16 3/09/16 4/13/16 5/11/16 6/15/16	Robbinsville, NJ	NJASBO Executive Committee Meetings Dates are subject to change	N/A	N/A
Teri J. Weeks	8/20/15 9/25/15 10/16/15 11/20/15 12/17/15 1/22/16 2/26/16 3/18/16 4/22/16 5/20/16 6/23/15	Robbinsville, NJ	NJASBO Trustee Committee Meetings	N/A	N/A
Teri J. Weeks	10/22/15 through 10/27/15	Grapevine, TX	ASBO International Meetings	N/A	N/A
Teri J. Weeks	2/17/16 through 2/21/16	Las Vegas, NV	ASBO International Leadership Conference	N/A	N/A
Teri J. Weeks	6/08/16 through 6/10/16	Atlantic City, NJ	NJASBO Conference	N/A	N/A
Jacqueline Hill- Baltozer	10/09/15	Stockton University Galloway, NJ	CASCA's Annual Mini- Conference	No charge	N/A

Motion carried by roll call vote, all members present voted yes.
Motion approved.

DOCTRINE OF NECESSITY - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the Doctrine of Necessity Resolution with regards to negotiations with the Linwood Education Association.

Motion carried by roll call vote, all members present voted yes.
Motion approved.

REVISED COMMITTEES - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the revised committees for the 2015-2016 school year.

Motion carried by roll call vote, all members present voted yes.
Motion approved.

2015-2016 SUBSTITUTE AND OTHER PAY POLICY - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve the 2015-2016 Substitute and Other Pay Policy

Motion carried by roll call vote, all members present voted yes.

Motion approved.

INTERNSHIP PLACEMENT REQUEST - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve a request from Atlantic Cape Community College for an unpaid internship placement request for their student Gordon Andrew with the Technology Department. Mr. Pileiro and Mr. Van Langen will supervise the intern.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

2015-2016 TECHNOLOGY INTERN - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to approve Mr. AJ Fortunato to receive \$13.00 per hour as the 2015-2016 technology department intern.

Motion carried by roll call vote, all members present voted yes, except Mrs. Ziereis who abstained.

Motion approved.

EXPANDED DAY TUITION CONTRACTS - Motion made by Mrs. Ziereis, seconded by Mrs. Gibson, to approve expanded day tuition contracts for the 2015-2016 school year with the parents and guardians of participating students. The program fees are \$3,500 with families who are eligible for free/reduced lunch status receiving the program for free.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

PRESCHOOL INCLUSION CONTRACTS - Motion made by Mrs. Ziereis, seconded by Mrs. Gibson, to preschool inclusion tuition contracts for the 2015-2016 school year with the parents and guardians of participating students. The program fees are \$2,500 with families who are eligible for free/reduced lunch status receiving the program for free.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

PROFESSIONAL SERVICES CONTRACTS - Motion made by Mrs. Ziereis, seconded by Mrs. Gibson, to approve professional services contracts as follows:

Schaeffer, Nassar, & Scheidegg for civil engineering services related to the Seaview Parking Lot and Drainage project not to exceed \$9,000.

Daniel Scott Mascione for Architect services related to the HVAC controls replacement project at Seaview for the amount of \$8,850.

Daniel Scott Mascione for Architect services related to the Roon 103 Renovations project at Seaview for the amount of \$2,500.

Daniel Scott Mascione for Architect services related to the Child Study Team Bathroom Renovation Project which he donated his services for this project.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REJECT BELHAVEN PROPERTY RENOVATION PROJECT BID - Motion made by Mrs. Ziείς, seconded by Mrs. DeMorat, to reject the bid received from West Bay construction with a base bid of \$288,200 for the Belhaven Property Renovation Project as it significantly exceeds the cost estimate.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

REBID THE BELHAVEN PROPERTY RENOVATION PROJECT - Motion made by Mrs. Ziείς, seconded by Mrs. DeMorat, to approve to re-bid the Belhaven Property Renovation project or request for proposal as appropriate for the various components. Adjustments will be made to the bid that should reduce the overall pricing of the project.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

APPROVAL TO BID SEAVIEW NORTHSIDE PARKING LOT AND ATHLETIC FIELD RENOVATION PROJECT - Motion made by Mrs. Ziείς, seconded by Mrs. DeMorat, to approve to bid the Seaview Northside Parking Lot and Athletic Field Renovation project. This project is paid from Capital Outlay funds.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

APPROVAL TO BID SEAVIEW ELEMENTARY SCHOOL HVAC CONTROLS REPLACEMENT PROJECT - Motion made by Mrs. Ziείς, seconded by Mrs. DeMorat, to approve to bid the Seaview Elementary School HVAC Controls Replacement Project. This project will be paid from Capital Outlay funds.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

APPROVAL TO BID BELHAVEN MIDDLE SCHOOL ROOM 103 RENOVATION PROJECT - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to bid the Belhaven Middle School Room 103 Renovation Project. This project will be paid from Capital Outlay funds.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

GRANTS - Motion made by Mrs. Gibson, seconded by Mrs. Scannell, to accept the following grants:

Federal Awards for the 2015-2016 school year:	IDEA Basic	\$191,187
	IDEA Preschool	\$9,437
	NCLB – Title I	\$59,246
	NCLB – Title IIA	\$15,452
Local Grant Awards	PTO for Academic Awards	\$340
	AtlantiCare Health Schools Initiative	\$300

Motion carried by roll call vote, all members present voted yes, except Ms. Ziείς who abstained relative to the AtlantiCare grant.

Motion approved.

SRI & ETTC CONSORTIUM FEE - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the 2015-2016 SRI & ETTC Consortium fee of \$3.25 per student for a total amount based on 860 students is \$2,795. The consortium provides professional development for staff.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

2015-2016 INSURANCE RENEWAL - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve the 2015-2016 insurance renewal with School Alliance Insurance Fund for Workers' Compensation, Supplemental Workers Compensation, Property, General Liability, Crime, Automobile, Umbrella, Equipment, School Boards Errors and Omissions, with Selective Insurance for Bonds, and Markel for Volunteer Accident in the amount of \$199,298 per the premium summary. This is the second year of a three year commitment to this joint insurance pool.

Motion carried by roll call vote, all members present voted yes, except Mr. McLaughlin who abstained.

Motion approved.

STUDENT ACCIDENT INSURANCE - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to approve Student Accident Insurance renewal for Voluntary coverage with rates paid by parents of \$74 for school time only and \$128 for 24 hour coverage. This plan is offered through Bollinger Specialty Group.

Motion carried by roll call vote, all members present voted yes, except Mr. McLaughlin who abstained.

Motion approved.

DENTAL RENEWAL - Motion made by Mrs. Scannell, seconded by Mrs. DeMorat, to a two year renewal with Horizon Dental with an overall decrease of 1.2% in the rates from the prior year. Brown and Brown Advisors received quotes from Delta Dental and Horizon for one year and two year renewals. The two year renewal with Horizon is recommended.

Motion carried by roll call vote, all members present voted yes, except Mr. McLaughlin who abstained.

Motion approved.

WSCA PURCHASE – TELECOMMUNICATIONS SYSTEM - Motion made by Mrs. Zierys, seconded by Mr. McLaughlin, to purchase through WSCA contract #88132 the Shore Tel telecommunication system with a cost of \$62,187.46 through the Breaker Group, an authorized reseller. This project includes replacing our current PRI connection with SIP connection. This will reduce our monthly phone costs.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

TRANSFER TO CAPITAL RESERVE - Motion made by Mrs. Zierys, seconded by Mrs. DeMorat, to approve the resolution to transfer capital reserve in the amount \$100,000 from unexpended line item appropriations pursuant to NJSA 18A:7F-41.

RESOLUTION

Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$100,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

TRANSFER TO MAINTENANCE RESERVE - Motion made by Mrs. Ziereis, seconded by Mrs. DeMorat, to maintenance reserve in the amount \$150,000 from unexpended line item appropriations pursuant to NJSA 18A:7F.

RESOLUTION

Transfer of Current Year Surplus to Reserve

WHEREAS, NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to deposit into certain reserve accounts at year end; and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution; and

WHEREAS, the Linwood Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end; and

WHEREAS, the Linwood Board of Education has determined that \$150,000 is available for such purpose of transfer;

NOW, THEREFORE BE IT RESOLVED by the Linwood Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUMMER TRANSPORTATION - Motion made by Mrs. Ziereis, seconded by Mr. McLaughlin, to approve the contract with Mainland Regional High School Board of Education for the summer special education transportation route in the amount of \$3,500.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

USE OF SCHOOL FACILITIES - Motion made by Mrs. Ziereis, seconded by Mr. McLaughlin, to approve the use of school facilities by LASAR Basketball from June 24, 2015 through August 31, 2015 Monday through Thursday. No fee will be charged.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

COMPLIANCE WITH PL 2015 CHAPTER 47 - Motion made by Mrs. Ziereis, seconded by Mr. McLaughlin, to acknowledge the 2015/2016 Anticipated contracts to be renewed, awarded, or to expire during the school year- PL2015 -Chapter 47.

Pursuant to PL 2015, Chapter 47 the Linwood Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200. Compliance with new contracts, not listed here, will be addressed prior to board action.

This is a list of contracts that the Board has awarded and memorialized in their board minutes during the past 12 months, ending June 30 that were in excess of the quote threshold or the board plans to approve in the ensuing school year that we anticipate will be in excess of the quote threshold.

<i>Advertising – Newspapers</i>	<i>Insurance, i.e. Health, Property and Casualty, Workers Comp</i>
<i>Architect</i>	<i>Itinerant Services</i>
<i>Attendance and Substitute Software</i>	<i>Labor Counsel</i>
<i>Attorney</i>	<i>Library Online Services</i>
<i>Boiler Repairs and Maintenance</i>	<i>Network and IT Support</i>
<i>Broad Band Services, including Internet</i>	<i>Plumbing Services and Repairs (Time/Material)</i>
<i>Community Notification Systems</i>	<i>Policy Consultant</i>
<i>Copier – cost per copy</i>	<i>School Boards Association</i>
<i>Educational Services</i>	<i>School Physician</i>
<i>Electric – Repairs (Time/Material)</i>	<i>Security and Fire Alarm Monitoring</i>
<i>Energy</i>	<i>Special Education Compliance Software</i>
<i>Engineer</i>	<i>Special Education Services - Consultants</i>
<i>E-Rate Consultant</i>	<i>Staff Development and Training</i>
<i>Financial Accounting Software</i>	<i>Student Information System</i>
<i>Food Services</i>	<i>Technology Services (including website)</i>
<i>HVAC Controls</i>	<i>Telecommunications</i>
<i>HVAC Services and Repairs (Time/Material)</i>	<i>Transportation Services</i>
<i>Insurance Agent - Benefits</i>	<i>Tuition</i>
<i>Insurance - General</i>	

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BUSINESS ADMINISTRATOR CONTRACT - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the contract with Mrs. Teri J. Weeks with an annual salary of \$104,351.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

SUPERVISOR OF FACILITIES AND SECURITY CONTRACT - Motion made by Mrs.

Ziereis, seconded by Mrs. Scannell, to approve the contract with Mr. Patrick Childs, Supervisor of Facilities and Security with an annual salary of \$65,812.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

CONTRACTS FOR STAFF NOT MEMBERS OF COLLECTIVE BARGAINING UNIT -

Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the 2015-2016 contracts upon the recommendation of the Superintendent for the following staff who are not members of a collective bargaining agreement. The salary of each was increased 2.5% over the prior year.

Mellissa Schock, Part Time Non-Instructional Aide	\$11.88 per hour
Nicole Hamilton, Part Time Non-Instructional Aide	\$11.88 per hour
Tia Devita, , Part Time Non-Instructional Aide	\$11.57 per hour
Mary Ellen Weeks, Part Time Non-Instructional Aide	\$12.78 per hour
James Forrest, Part Time Food Service Driver and Custodial Staff	\$13.16 per hour

Motion carried by roll call vote, all members present voted yes.

Motion approved.

CHANGE IN POSITION AND CONTRACT APPROVAL - Motion made by Mrs. Ziereis,

seconded by Mrs. Scannell, to approve a change in position for Mrs. Gerri Mazzeo, upon the recommendation of the Superintendent from part time, 12 month Security Desk Aide to Part Time Assistant to the Supervisor of Facilities and Security and approve the contract with Ms. Mazzeo with an hourly rate of \$13.00 per hour.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ANNUAL CONTRACTS WITH BEFORE AND AFTER SCHOOL STAFF - Motion made

by Mrs. Ziereis, seconded by Mrs. Scannell, to approve the annual employment contracts for the following two staff members upon the recommendation of the superintendent. Their hourly rates approved at the May meeting were increased 2%.

Carole Snowden, Part Time Before and After School Camp Clerk	\$13.62 per hour
Linda Arch, Part Time Before and After School Program Director	\$22.00 per hour
Supervising Child Care Provider	\$19.10 per hour

Motion carried by roll call vote, all members present voted yes, except Judge Todd who voted no.

Motion approved.

BID AWARD – FIRE ALARM PROJECT - Motion made by Mrs. Ziereis, seconded by Mrs. Scannell, to approve accept the bid from Atlantic Coast Alarms in the amount of \$223,777 for the Belhaven Fire Alarm project to be paid from Capital Projects Funds from the amended bond ordinance. Other bids received were as follows:

VENDOR	Base Price	Unit Pricing					
		A	B	C	D	E	F
Atlantic Coast Alarms	\$ 223,777	225	900	179	350	300	225
GM White	\$ 224,250	420	750	415	390	385	435
Open Systems Integrators	\$ 238,938	425	850	390	390	380	425
Ranco Construction	\$ 283,500	325	625	325	375	325	325
Esco Electric	\$ 298,787	450	950	400	450	400	400

Unit pricing is provided in advance due to the nature of the work to accommodate the adding of devices and controlling costs.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

Communication – Included in the packet

BOARD SECRETARY MONTHLY CERTIFICATION - Motion made by Mrs. Scannell, seconded by Mrs. Gibson, to accept the Board Secretary monthly certification, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A:22-8.1 -8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. In accordance with N.J.A.C. 6A:23A-16.10, it is further certified that there are no changes in anticipated revenue amounts and sources for the month.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BOARD OF EDUCATION MONTHLY CERTIFICATION - Motion made by Mrs. Scannell, seconded by Mrs. Gibson, to approve the monthly Board of Education certification that after review of the board secretary and treasurer monthly financial reports, in the minutes of the board each month that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

BILLS:

Batch 50	General Fund	\$1,089.14
Batch 51	General Fund	\$418,641.86
Batch 52	General Fund – Addenda	\$48,157.25
Batch 55	General Fund	\$16,214.12
Batch 59	Before and After School	\$7,034.54

PAYROLLS:

Batch 70	May 15, 2015	\$407,685.62
Batch 71	May 29, 2015	\$411,821.86
Batch 71	June 12, 2015	\$448,263.94
Batch 72	June 24, 2015	\$331,871.13
Batch 73	June 26, 2015	\$86,596.07

	<u>June</u>	<u>From</u>	<u>To</u>
11-000-211-100	Salaries, Attendance		\$ 50
11-000-213-500	Purchased Services - Nurse	\$ 1,500	
11-000-216-100	Salaries, Related Services	16,000	
11-000-216-320	Purch. Services, OT, Evals		10,000
11-000-218-600	Supply - Guidance	3,000	
11-000-219-104	Salaries - Child Study Team	14,000	
11-000-219-110	Salaries, Child Study Team Others		800
11-000-219-390	Purchased Services - Child Study Team	2,500	
11-000-221-320	Purchased Prof - Staff Training	5,000	
11-000-221-500-0t	Travel - Staff	1,500	
11-000-222-100	Salary - Library	3,000	
11-000-222-600	Supplies - Library	2,500	
11-000-230-331	Legal	5,000	
11-000-230-530	Communications		3,000
11-000-230-590-0t	Travel - Superintendent		1,500
11-000-240-600	Supplies - School Administration	7,000	
11-000-252-500	Purchased Services - Technology	25,000	
11-000-261-100	Salaries - Maintenance	3,000	
11-000-261-420	Maintenance - Services	18,500	
11-000-261-610	Maintenance Supplies	3,000	
11-000-262-100	Salaries, Custodial		2,500
11-000-262-107	Salaries, Other Custodial		750
11-000-262-420	Repair/Cleaning Services	12,000	
11-000-262-590	Misc. Purch. Services	8,000	
11-000-262-621	Energy - Heat		36,000
11-000-262-622	Energy - Electric		57,000
11-000-270-515	Contracted Services - Joint	5,000	
11-000-270-513	Contracted Services - Joint		1,000
11-000-291-241	Other Retirement	4,000	
11-000-291-260	Insurance	4,000	
11-000-291-270	Health Benefits	150,000	

11-105-100-101	Salaries, Preschool Regular		100
11-110-100-101	Salaries, Kindergarten		8,000
11-120-100-101	Salaries, Grades 1-5	20,000	
11-130-100-101	Salaries - Grades 6-8	15,000	
11-190-100-500	Other Purchased Services Instructional	10,000	
11-190-100-640	Textbooks	15,000	
11-213-100-101	Salaries - Teachers	13,000	
11-230-100-101	Salaries - Teachers	5,000	
11-402-100-500	Misc Purch		800
12-000-400-932-00	Capital Reserve		100,000
12-000-400-932-01	Maintenance Reserve		150,000
Total General Fund		<u>\$ 371,500</u>	<u>\$ 371,500</u>

OLD BUSINESS – Judge Todd spoke about his concerns with the Capital Reserve deposit. He voted for the transfer out of respect for the committee process, however, he has philosophical difference to the need to transfer funds.

Mr. McLaughlin commented that the transfer to reserves is a prudent move with respect to overall fiscal responsibilities of the district.

NEW BUSINESS – None.

COMMENTS FROM THE PUBLIC – C. Ruth inquired if the board considered recording board meetings. J. Goldstein posed several questions that will be forwarded to the Board Secretary who will coordinate the responses. P. Vacarro commented about minutes on the website, availability for copies of the agenda, Superintendent incentive goals should be part of the job description, Strategic Plan consultants and incentive goals, and various items. B. Gaffney inquired about the answers to the questions and requested transparency for all the public. She also inquired about the move of Jill Yochim.

COMMENTS FROM THE BOARD – Mrs Scannell commented that the move is to streamline the districts operations and be financially responsible. Mrs. Ziereis commented that she also had concerns regarding the changes, however, she understands the reasons. She thanked Jill Yochim for agreeing to the move. Mrs. Gibson thanked everyone who was involved the changes.

EXECUTIVE SESSION - Motion made by Mrs. Ziereis, seconded by Mrs. Gibson, to enter into Executive Session, 8:10 PM:

Resolved: At a public meeting of the Board of Education of Linwood, held this evening, pursuant to the “Open Public Meetings Act”, the following subjects to be discussed in a session of the Board closed to the public:

STUDENT CONFIDENTIALITY MATTER – Case of reported Harassment, Intimidation and Bullying.

SUPERINTENDENT GOAL SETTING

It is presently anticipated that the items mentioned in the resolution may be disclosed to the public upon final determination of the subject by the Board of Education.

Motion carried by roll call vote, all members present voted yes.

Motion approved.

ADJOURNMENT - Motion made by Mr. McLaughlin, seconded by Mrs. Ziereis, to adjourn (9:58 PM).

Motion carried by roll call vote, all members present voted yes.

Respectfully submitted,

Teri J. Weeks, Business Administrator,
Board Secretary